

What I Need to Know

- A brigade is an unincorporated association formed for community purposes and is eligible to conduct Category 1 and Category 2 Games.
- A Category 1 and 2 Game is an activity such as a raffle, chocolate wheel, silver circle, meat tray, chook raffle, punchboard, spinning wheel, football double, bingo, lucky envelopes or a Calcutta sweep – where the gross proceeds do not exceed \$2,000.
- No licence or permit is required for a small private raffle (Category 1 Game), defined as one where ticket sales are limited to brigade members and guests (e.g., at a brigade function) and where the gross proceeds do not exceed \$2,000.
- No licence or permit is required for a Category 2 Game, which includes bingo, lucky envelopes or a Calcutta sweep, where the anticipated gross proceeds are more than \$2,000 but not more than \$20,000.
- Further details are available from:
 - Queensland Office of Gaming Regulation (QOGR)
 - Locked Bag 180
 - CITY EAST QLD 4002
 - Or directly from the Office at Level 4, 33 Charlotte Street, Brisbane Qld 4000.
 - Telephone: (07) 3872 0999 Fax: (07) 3872 0998
- Examples of art unions include raffles (meat trays and other small raffles), silver circles/sweeps – Melbourne Cup, chocolate wheels, football doubles, cent auctions, lucky door prizes, guessing game competition (such as guess the weight of the bull).

How I do it

- Keep accounting records for Category 1 or Category 2 brigade art unions, correctly recording and explaining the transactions for art unions/bingo/Calcutta sweeps.
- Keep general gaming records for a period of 5 years unless a shorter period is approved by the chief executive of the QOGR. The chief executive may, by written notice to an association, request a return to be lodged concerning the conduct of category 1 / 2 art unions. The association must give the return, in the approved form, within the time stated in the notice.

Reference Materials

- Area Reference Manual – Business Rule: D4.2.2 Manage Financial Administration
- Area Reference Manual – Business Rule: D4.2.3 Manage Brigade and Group Financial Compliance
- www.qogr.qld.gov.au